



मुख्य आयुक्त का कार्यालय
OFFICE OF THE CHIEF COMMISSIONER
वस्तु एवं सेवाकर एवं सीमा शुल्क, विशाखापट्टनम क्षेत्र
GOODS AND SERVICE TAX & CUSTOMS, VISAKHAPATNAM ZONE



C.No. II/3/8/2016-CC(VZ)Estt.

04.07.2018

To

The Principal Commissioner/ Commissioner of Central Tax,
Visakhapatnam/Guntur/Tirupati/Audit Commissionerate/Commissioner(Appeals)

The Commissioner of Customs
Customs Preventive Commissionerate
Vijayawada.

Sir/Madam,

Sub :- Forwarding of Inter Commissionerate Transfer Policy for
Visakhapatnam Zone Group B Officers (Gazetted and non
Gazetted) and Group C Officers (Ministerial and non-
Ministerial) – Reg.

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The Inter Commissionerate Transfer Policy for Visakhapatnam
Zone Group B Officers (Gazetted and non Gazetted) and Group C Officers
(Ministerial and non-Ministerial) which has been approved by the Chief
Commissioner of Vizag Zone is being forwarded for information and necessary
action.

Encl : as above

Yours faithfully,

((N.Srujan Kumar)

उपायुक्त Deputy Commissioner

Copy to:-

All Group-B & C Staff Associations

Visakhapatnam Zone

**Inter Commissionerate Transfer Policy for Visakhapatnam Zone
Group B officers (Gazetted and Non Gazetted) and
Group C officers (Ministerial and non-Ministerial)**

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This policy will be known as Vizag Zone Inter Commissionerate Transfer Policy (VZICT) for officers in the cadre of Group B (Gazetted and Non Gazetted) and Group C (Ministerial and non-Ministerial). It will be applicable to all the above officers working in the jurisdiction of Chief Commissioner, Visakhapatnam Zone i.e., Commissionerates of Appeals Guntur, Audit Guntur; Customs Preventive Commissionerate, Vijayawada; CGST Commissionerates Guntur; Tirupathi and Visakhapatnam. This policy would also be applicable to officers coming on tenure posting/ promotion from Hyderabad Zone. The policy will be effective from AGT 2018 and shall supersede all earlier policies.

2. Officers with two years or less service remaining shall be posted to the station of their choice to the extent possible. DOPT guidelines for transfer and postings on spouse ground will be followed as far as possible keeping in view the local requirements and administrative convenience. Request for retention in a particular station on the grounds of Children Education (Class X/XII) shall be generally considered favourably.

2.1 Inter Commissionerate transfers will be affected only on request subject to availability of vacancies.

3. Subject to the above, the following guidelines shall normally govern the transfers and postings of Superintendents and Inspectors:

3.1 The officers will be considered for posting to Audit Commissionerate for a period of two years. This period is extendable by one year subject to the request of the officer or administrative exigencies.

3.2 The officers will be considered for posting to CPC, Vijayawada for a period of Four years.

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3.3 The posting of officers to Audit Commissionerate will be based on willingness cum suitability. Officers with the requisite skill and experience only will be considered for posting to Audit Commissionerate. Inspectors who have completed minimum 2 years of service will be preferred for posting to Audit Commissionerate.

4. In order to ensure continuity in Commissionerates of Audit, Guntur/ CPC, Vijayawada, transfer will be limited to a maximum of 33-35% of the officers irrespective of the number of eligible/willing officers or available vacancies. The transfers will be on first-in-first out basis.

4.1 If there are not enough willing officers available to fill the vacancies that arise in a year in Audit, Guntur / CPC, Vijayawada, a roster system shall be maintained. The roster will be maintained on the basis of seniority of officers with the longest continuous stay in a particular cadre in one particular Commissionerate. The posting will be done based on the roster. The tenure of posting in CCO, Commissioner (Appeals) and Directorates (deputation/loan basis) will not be counted to calculate the continuous tenure in an Executive Commissionerate. However, exemptions will be considered only on medical grounds and administrative exigency.

5. The officers will be allotted to the Commissionerates and Directorates of the Zone as per the vacancy position, administrative requirement and work requirement. It will be ensured, as far as possible that parity of vacancy position shall be maintained and vacancies will be proportionately shared between all the Commissionerates.

5.1. The three wings of CPC, Vijayawada (Visakhapatnam, Kakinada & Tirupathi) will be divided into two clusters, i.e. Visakhapatnam Cluster & Vijayawada Cluster. Normally, Officers from Visakhapatnam Commissionerate will be considered as the feeder group for the Visakhapatnam Cluster and Officers from Tirupathi and Guntur Commissionerates will form the feeder group for Vijayawada Cluster. Headquarters office of Vijayawada will be filled from the list of eligible officers at the discretion of the Commissioner, Vijayawada. However, where necessary, any of the willing officers may be posted to any formation within the jurisdiction of the CPC, Vijayawada irrespective of the cluster to which s/he

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belongs.

5.2 Similarly Audit Commissionerate will be divided into three clusters, i.e. Visakhapatnam Cluster, Guntur Cluster & Tirupati Cluster. Normally, Officers from Visakhapatnam Commissionerate will be considered as the feeder group for the Visakhapatnam Cluster (comprising of Visakhapatnam and Kakinada Audit circles), Officers from Guntur Commissionerates will form the feeder group for Guntur Cluster (comprising of Guntur & Nellore Audit circles) and Officers from Tirupathi Commissionerate will form the feeder group for Tirupathi Cluster (comprising of Tirupathi Audit Circle). Headquarters office Staff of Audit Commissionerate will be filled from the list of eligible officers at the discretion of the Commissioner, Audit. However, wherever necessary, any of the willing officers may be posted to any formation within the jurisdiction of Audit Commissionerate irrespective of the cluster to which s/he belongs.

5.3 On completion of tenure in Audit Commissionerate/ CPC, Vijayawada, the officers will be repatriated to the Commissionerate from which they were posted, as far as possible, subject to vacancies. In the absence of vacancies in the said Commissionerate, the officer may be given an option to choose any other Commissionerate in the Zone and be repatriated on priority to the Commissionerate from which they were posted at the earliest.

6. For posting of officers on loan basis to the Directorates in Visakhapatnam Zone, the vacancies will be circulated and if requisite number of applications are not received, then posting will be made from Commissionerates based on the seniority-cum-fitness in the respective cadres. As per Board's guidelines, officers have to be provided on local transfer/ loan basis from the sanctioned strength of CCO. As these organizations are involved in investigation/ training work requiring senior and suitable officers, the officers will be selected for posting directly by CCO. The period of posting shall be for a period of two years. Officers posted on loan basis to the Directorates will be against the sanction strength of CCO and on completion of tenure will report back in CCO for further posting to Commissionerates subject to availability of vacancies. As far as possible, the officers to be posted to Directorate will be drawn from jurisdictional GST Commissionerate in which the office of the Directorate falls.

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6.1 The officers who join DRI/DGGI/Enforcement Directorate etc. on deputation shall normally be posted back to the same Commissionerate from where they proceeded on deputation. However, this shall be subject to (i) the availability of vacancies in the grade in that Commissionerate; and (ii) the discretion of the administration to ensure equitable distribution of manpower in various formations.

6.2 On repatriation from Audit/ CPC, Vijayawada, officers will have to complete the cooling off period of two years before being considered for posting to SEZ.

6.3. As there is a common transfer policy (ICT) from now, all deputations to various ports/Air Ports/SEZs/Directorates etc. will be circulated among all the Five Commissionerates. If any officer is selected from Audit/CPC, Vijayawada for deputation, S/he shall complete their remaining tenure in Audit/CPC, Vijayawada Commissionerates after returning from such deputations.

7. The officers of Group C cadre will normally be transferred to a different Commissionerate/Directorate only on request subject to availability of vacancies.

8. Notwithstanding anything contained herein above, the administration reserves the right to transfer any officer on the ground of administrative exigencies / reasons / requirement etc., with the approval of the Chief Commissioner, Visakhapatnam Zone.

8.1. The Chief Commissioner shall have the discretion to relax any of the above guidelines. These guidelines shall not confer on any individual any right or claim in respect of transfer and posting.

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